



Human Resources

DATE POSTED: **June 9, 2006**

REQ. # 06-157

**NOTICE OF JOB OPENING
ST. LUCIE COUNTY BOARD OF COUNTY COMMISSIONERS
EQUAL OPPORTUNITY EMPLOYER**

2300 Virginia Avenue Fort Pierce, Fl. 34982 – 5652

Telephone (772) 462-1546 Jobline (772) 462-1967

<http://co.st-lucie.fl.us>

This position must be posted for at least five (5) working days from **06-9-2006** TO **06-15-2006**, but will remain open until filled.

DEPARTMENT/DIVISION
PARKS AND RECREATION- LINCOLN PARK COMM. CTR.
POSITION AVAILABLE
RECREATION SUPERVISOR II
OF OPENINGS
1
STARTING SALARY
\$12.13 an hour
COMMENTS
Employee works at the Lincoln Park Community Center and creates and implements recreation programs. Oversees activities when the Center director is not working. Completes financial reports and other county paperwork. Some night and weekend work will occur. Occasionally, the employee may work on a holiday.
VETERANS PREFERENCE
It is the policy of St. Lucie County to give preference to eligible veterans and spouses of veterans in appointment and retention in county employment positions in accordance with Chapter 295, Florida Statutes, and Chapter 22VP-1, Florida Administrative Code. Copies of Chapter 295 and Chapter 22VP-1 are available for review in the Human Resources Department.

JOB CODE: 653
PAY GRADE: 13
SALARY: \$12.13 - \$18.49
RECREATION SUPERVISOR II

MAJOR FUNCTION: Professional recreation work in coordinating the activities of paid and volunteer recreation service personnel at playgrounds, recreation centers, parks, and related facilities.

KNOWLEDGE, ABILITIES, AND SKILLS NEEDED IN ORDER TO PERFORM THE ESSENTIAL JOB FUNCTIONS:

Knowledge: Principles, practices and techniques of public recreation. Rules of instruction in the fundamentals of a variety of team and individual sports. Knowledge of departmental rules, regulation and procedures.

Abilities and Skills: To instruct and develop interest in recreation activities, and promote good sportsmanship. Enforce facility rules and regulations. Establish and maintain effective working relationships with all age group participants and the general public as well as fellow employees. Ability to conduct a variety of sports and games.

ESSENTIAL JOB FUNCTION: Organizes and supervises recreation activities such as team games and sports, music, dance, arts and crafts, cultural arts, and social recreation. Interprets recreation programs to the public and participants in community meetings and organizational planning. Introduces new program activities, equipment, and material to staff. Trains paid and volunteer recreation personnel and evaluates performance. Cooperates with other municipalities in conducting community wide and special events. Keeps records and inventories equipment and supplies. Requisitions equipment and supplies as needed. Maintains discipline on indoor and outdoor play areas. Enforces recreation center rules and regulations. Officiates at team games and sports events. Maintains good sportsmanship on the part of players and spectators alike. Coordinates and participates in minor maintenance work and grounds keeping duties. Performs related work as requested or assigned.

ESSENTIAL PHYSICAL SKILLS: Use of both arms and legs. Good vision and hearing with or without correction. Good physical condition to lead activities and games with groups of participants. Frequent lifting and loading of 30 to 50 pounds.

ENVIRONMENTAL CONDITION REQUIREMENTS: Frequent work outside under adverse weather conditions of heat, cold, humidity and rain.

WORK HAZARDS: Inherent risk of injury while participating in physical activity. Work with chemicals utilized for restroom and facility cleaning.

SAFETY EQUIPMENT USED OR NEEDED:

EDUCATION: Graduation from an accredited college or university with a degree in Recreation or related field.

EXPERIENCE: One year experience in recreation education, physical education or related field. A comparable amount of training or experience may be substituted for the minimum qualifications.

LICENSE CERTIFICATION OR REGISTRATION: Valid Florida driver's license with good driving record may be required.

Union ✓	Non-Union	Exempt	Non-Exempt ✓
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